

## 2009 ND National Organic Certification Cost Share Program Guidelines<sup>1</sup>

North Dakota organic producers, processors and handlers are eligible for 75 percent of initial or renewal organic certification costs with a maximum of \$750 per certification. Such certification costs must be incurred during the period **October 1, 2008 through September 30, 2009**.

*Applications must be postmarked by September 30, 2009.*

*A complete application for certification cost share reimbursement must include the following (incomplete applications cannot be processed):*

1. A completed **2009 Organic Certification Cost Share application**.
2. A copy of a dated **certificate** or **letter from your certifier** verifying certification between **10/1/08 and 9/30/09**.
3. A copy of the **itemized billing statement** documenting certification costs incurred between **10/1/08 and 9/30/09**.
4. A completed **IRS Form W9**.

The **2009 application form** and a link to **IRS Form W9** are also available on this website. These documents are on both the ND Department of Agriculture website [www.agdepartment.com](http://www.agdepartment.com) and the ND Organic Farming website [www.ndorganics.nd.gov](http://www.ndorganics.nd.gov).

The required forms can also be requested by contacting Tom Silbernagel at the following numbers and addresses.

Phone: (701) 328-2061  
FAX: (701) 328-4567  
Email: [tsilbern@nd.gov](mailto:tsilbern@nd.gov)

U.S. Mail: **Organic Certification Cost Share  
North Dakota Department of Agriculture  
600 E. Boulevard Ave., Dept. 602  
Bismarck, ND 58505-0020**

*Please mail completed application to:*

**Organic Certification Cost Share  
North Dakota Department of Agriculture  
600 E. Boulevard Ave., Dept. 602  
Bismarck, ND 58505-0020**

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<sup>1</sup> Program funds and guidelines are subject to a Cooperative Agreement between the USDA AMS and ND Department of Agriculture